## **PURCHASE ORDER**

- IMPORTANT This order is automatically cancelled on the Cancel If not received by date. Orders received after this date will be refused.
- OUR ORDER NUMBER MUST APPEAR IN ALL PACKAGING SLIPS, MAILING LABELS AND INVOICES. Shipments without our order number may be refused.
- 3. All terms of payment are from receipt of goods.
- If order is not shipping complete, please contact the buyer.
- 5. All orders are subject to the terms of Hot Topic's Vendor Manual and Vendor Terms and Conditions, as amended from time to time. Hot Topic's Vendor Manual and Vendor Terms and Conditions can be accessed through your vendor portal in Hot Topic's EEM (Extended Enterprise Management) system. You can also contact Hot Topic's Vendor Central Team for copies of these documents.
- 6. By accepting this Purchase Order or otherwise fulfilling the order listed herein, you (the Vendor identified herein) agree to the terms of Hot Topic's Vendor Manual and Vendor Terms and Conditions.

**VENDOR FAX:** 

**REP FAX:** 

THIS NUMBER MUST ALWAYS APPEAR ON ALL INVOICES BILLS OF LADING, CARTONS, ETC

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DO NOT SHIP WITHOUT AUTHORIZATION AFTER CANCELLATION DATE SHOWN

 NOT TO ARRIVE
 CANCEL IF NOT

 BEFORE:
 RECEIVED BY:

 05/06/2024
 05/10/2024

## **INSTRUCTIONS**

ORDER DATE:		VENDOR ID:	TERMS:	SHIP VIA:		PO COMMENTS:			VENDOR COMMENTS:				
01/06/2024		203675	N60	Vessel, Container		PLM 1000101039 PACK FOR STORE GEODIS DC NV01							
BUYER:		APPROVED BY:	FREIGHT TERMS:	F.O.B.: NO		CASE 12/INNER 1 TX LETTER Z G ECOM							
Jessica Garcia		JessicaG@hottopic.	Prepaid										
			<u> </u>										
DEPT#	VE	NDOR STYLE	DESCRIPTION	ITEM	S	KU	SIZE	ORN ITE		UNITS PER PACK	EXT QTY	UNIT COST	EX PUR COST
201	200-MOU81750C PLUS		MKY HLWN SS KNIT POLO PLUS 1X	31880688	31880689		1X	No		N/A	12	57	
201	200-MOU81750C PLUS		MKY HLWN SS KNIT POLO PLUS 2X	31880688	318	80690	2X	No		N/A	12		

**TOTAL QUANTITY: 24**